Privacy Policy

This privacy policy explains how our organization uses the personal data we collect.

Topics:

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- How do we collect your data?
- How will we use your data?
- How do we store your data?
- Marketing
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What data do we collect?

Our Company collects the following data:

Personal identification information (Name, email address, phone number, etc.) sent to
us by clients using our services and by suppliers who provide services to us.

How do we collect your data?

You directly provide us with all of the data we collect. We collect and process data when you:

- Place an order for any of our products or services
- Voluntarily provide feedback via email, telephone or messaging app
- Sign up to provide us services.

We do not receive your data indirectly from any source, nor does our web site collect visitor data.

How will we use your data?

We collect your data so that we can:

For clients, process your order and manage your account.

For suppliers, engage you to provide us services.

We do not share client's data with third parties for any other purpose than fulfilling your order.

We do not share suppliers' data with any other third party.

How and how long do we store your data?

We store your data on our own server at our head office in Copenhagen, Denmark. We make strenuous efforts to ensure that our IT systems are secure

We will keep a client's contact data and service history for a period of ten years, for the purpose of providing the best service we can, should you request further services. Once this time period has expired or if you at any time request it, we will delete your data irretrievably from our IT systems and backups.

We will keep supplier's data for a period of three years after the last time you provide a service to us. Once this time period has expired, or if you at any time request it, we will delete your data irretrievably from our IT systems and backups.

We keep bookkeeping data (invoices, payments) according to the applicable tax legislation of Denmark.

Marketing

We do not engage in direct marketing, and does not share data with any other entity for marketing purposes.

What are your data protection rights?

We would like to make sure you are fully aware of all of your data protection rights. Every user is entitled to the following:

The right to access – You have the right to request copies of your personal data. We will provide you with a copy of all the data we hold about you at no charge.

The right to rectification – You have the right to request that we correct any information you believe is inaccurate. You also have the right to request us to complete the information you believe is incomplete.

The right to erasure – You have the right to request that we erase your personal data, under certain conditions.

The right to restrict processing – You have the right to request that we restrict the processing of your personal data, under certain conditions.

The right to object to processing – You have the right to object to our processing of your personal data, under certain conditions.

The right to data portability – You have the right to request that we transfer the data that we have collected to another organization, or directly to you, under certain conditions.

If you make a request, we have one month to respond to you. If you would like to exercise any of these rights, please contact us by email or telephone:

Write to us: office@serversystems.dk

Call us at: +45 3918 2030

Cookies

Cookies are text files placed on your computer to collect standard Internet log information and visitor behaviour information. When you visit a website, cookies collect information from you automatically. This info may be used by a site to analyze the site's performance, or to help advertisers tailor the ads that you get on completely unrelated sites. To do this, they are often shared with all kinds of companies that work in this field. This means that your data is pretty well public, which can in the worst case compromise your security (just see this fascinating article by Heather Burns).

For further information, visit <u>allaboutcookies.org</u>. For EU rules on the use of cookies, visit <u>the europa web site</u> here.

How do we use cookies?

We try not to use cookies. At the moment, we have succeeded in not using any, except an essential session cookie that remembers your language choice until you leave the site.

When you visit our site, we collect no personal or other information through cookies or any other means.

We do not use analytics cookies, we do not have advertisements and we do not collect data for advertising purposes. We try to keep our site as cookie-free as it can get.

Our company only records any personal data when you actively choose to give it to us, e.g. when requesting our services or seeking to work with us, but that's not done through cookies or through our site.

How to manage cookies

You can set your browser not to accept cookies, the above website (allaboutcookies) tells you how to remove cookies from your browser. However, in a few cases, some website features may not function as a result.

Privacy policies of other websites

Our website contains links to other websites. Our privacy policy applies only to our website, so if you click on a link to another website, you should read their privacy policy.

Changes to our privacy policy

Our Company keeps its privacy policy under regular review and places any updates on this web page. This privacy policy was last updated on 28 October 2025.

How to contact us

If you have any questions about our privacy policy, the data we hold on you, or you would like to exercise one of your data protection rights, please do not hesitate to contact us.

Email us at: office@serversystems.dk

Call us at: +45 3918 2030

How to contact the appropriate authority

Should you wish to report a complaint or if you feel that we have not addressed your concern in a satisfactory manner, you may contact the Information Commissioner's Office in your country.

In Denmark, the authority is:

Datatilsynet

Carl Jacobsens Vej 35 2500 Valby Tlf. 33 19 32 00 dt@datatilsynet.dk